

# ELECTRICAL SAFETY TALK

*Tips to avoid  
common electrical  
accidents in the  
workplace.*



**Always de-energize and place tags on any equipment being maintained**

Before using electrical outlets and extension cords inspect them.

Avoid stringing electrical cords or cables across walkways. Suspend them where possible.

Panel boxes should always have a cover and be closed when not in use.

De-energized equipment or circuits must be inoperative and tagged.



All electrical equipment and panels must have sufficient clearance to be easily accessed.

# Electrical Safety Training Guide

Below are questions and talking guides for Electrical Safety training.

## Questions

What areas can we check on electrical outlets and extension cords prior to use?

True or false: It is okay to string cords through walkways

What safety precautions should be taken in regard to electricity during maintenance on equipment?

## Answers

- Loose cable connections
- Bare wires
- Cracked outlets
- Missing or Damaged face plates
- Damaged or missing prongs

False: Always work to keep extension cords out of walkways. Try to always suspend or secure cords out of the way to prevent creating a tripping hazard

- Equipment should be de-energized
- They must be rendered inoperative
- Must have tags attached at all points where equipment or circuits can be energized
- In addition locks should be placed to physically prevent accidental startup