

# CC-FORM-2

USE BEGINNING 2/1/14 REGARDLESS OF DATE OF INJURY

WORKERS' COMPENSATION COMMISSION  
1915 NORTH STILES AVENUE  
OKLAHOMA CITY, OK 73105

THIS SPACE FOR COMMISSION USE ONLY

Send original to Workers' Compensation Commission and 1 copy to Insurance Carrier

## EMPLOYER'S FIRST NOTICE OF INJURY

Please type or print. Enter all dates in MM/DD/YY format.

Full Name of Employee - LAST, FIRST, MIDDLE		Employee Email Address	
Complete Address		City	State Zip
Telephone Number		Employee's Social Security Number	
Date of Birth	Sex	Length of Employment: Years ____ Months ____ Date of Hire: _____	
Average Weekly Wage	Occupation (job description)	Was employment agreement made in Oklahoma? YES <input type="checkbox"/> NO <input type="checkbox"/>	

NOTE: Mediation is available to help resolve certain workers' compensation disputes. For information, call (405) 522-8760 or In-State Toll Free (800) 522-8210.

Date of accident or last exposure	Time of accident or exposure o'clock AM <input type="checkbox"/> PM <input type="checkbox"/>	Date Employer Notified	Time workday began o'clock AM <input type="checkbox"/> PM <input type="checkbox"/>
Last date employee worked	Has employee returned to work? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, on what date? _____	Did the employee die? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, on what date? _____	
OSHA Log Case #	Place of Accident or Occurrence City: _____ County: _____ State: _____		
Injury Resulted from: Single Incident <input type="checkbox"/> Cumulative Trauma <input type="checkbox"/> Occupational Disease <input type="checkbox"/>			
Nature of Injury or Illness		Does employee participate in a certified workplace medical plan: YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, name of CWMP: _____	
Describe activities when injury occurred with details of how event occurred. Include object or substance which directly injured the employee.			
Identify part(s) of body involved in injury or illness			
Full Name and address of Treating Physician (please be complete)			
Employer's Insurance Carrier or Own Risk Group		Policy/Self-Insured Number _____	
Name	Phone	Policy Period: From _____ To _____	
Address		City	State Zip
Employer's Name and Complete Address			
Name	Federal ID#	Phone #	State Zip
Address			
Type of business (Example: manufacturing, food service, construction)			NAICS Number
Type of Ownership: Private <input type="checkbox"/>	State Government <input type="checkbox"/>	County Government <input type="checkbox"/>	Local Government <input type="checkbox"/>

**Administrative Workers' Compensation Act, 85A O.S., §6(A)(1)(a):** "Any person or entity who makes any material false statement or representation, who willfully and knowingly omits or conceals any material information, or who employs any device, scheme, or artifice, or who aids and abets any person for the purpose of: (1) obtaining any benefit or payment ... shall be guilty of a felony."

**Any person who commits workers' compensation fraud, upon conviction, shall be guilty of a felony punishable by imprisonment, a fine or both.**

The undersigned hereby declares under PENALTY OF PERJURY that they have examined this notice and all statements contained herein are true, correct and complete, to the best of their knowledge. The undersigned certifies this CC-Form 2 was sent to the Workers' Compensation Commission and a copy thereof to the employer's insurer on the date noted below:

Signed \_\_\_\_\_  
Signature of Preparer

By \_\_\_\_\_  
Name and Title of Preparer (Please Print)

Telephone Number \_\_\_\_\_  
Area Code and Number

Date \_\_\_\_\_

**A CC-Form 2 must be sent to the Workers' Compensation Commission and to the employer's workers' compensation insurance carrier within 10 days after the date of receipt of notice or knowledge of death or injury that results in more than three days' absence from work for the injured employee.**

**PROVIDING THIS FORM TO THE COMMISSION IS NOT EVIDENCE OF ANY FACT STATED IN THE REPORT IN ANY PROCEEDING WITH RESPECT TO THE INJURY OR DEATH ON ACCOUNT OF WHICH THE REPORT IS MADE.**